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North Carolina Woman's Auxiliary GUIDEBOOK



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Woman's Auxiliary
GUIDEBOOK

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MRS. L. E. BALLARD ----- *Editor*

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Woman's Auxiliary Convention
of the Free Will Baptist Church



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PREFACE

This guidebook to govern Woman's Auxiliaries in the State of North Carolina is written with sincere prayers that the women of our state may be able to labor more efficiently together with God, in pursuing the calendar of activities as presented annually in our WNAC Year Book of Programs.

The plan of work set forth herein is in keeping with the 1951 Manual of Methods written by Mrs. J. E. Frazier for the Woman's National Auxiliary Convention, the chief changes being the addition of a vice-president, changing the titles of the different department heads from vice-presidents to chairmen and providing for additional officers to promote North Carolina state work. Contained herein is the history of North Carolina Woman's Organization, history of the Anna Phillips Loan Fund and the constitution and by-laws of the State Auxiliary Convention.

We appreciate the labors of all, who have contributed time and talents to make possible this first edition of our State Guidebook. May God's blessings rest upon your lives and reward you richly as you strive to glorify God through your labors in His Name.

MRS. L. E. BALLARD

MRS. ALICE E. LUPTON

MRS. J. C. GRIFFIN

(Committee elected May 1953 session
of State Auxiliary Convention.)

CHAPTER ONE

WOMAN'S AUXILIARY AIM: *Approved Workers*

WATCHWORD: *Laborers together with God.*

—I Cor. 3.9.

Personal Dedication of Life Leads To Victorious Efforts

I can do all things through Christ which strengtheneth me.—Phil. 4:13.

The time is at hand when the women of the Free Will Baptist Church need to be keenly conscious of the sacredness of the trust God has given us in the gift of His great love, Christ Jesus. We need to daily dedicate our lives to the task of making Christ known through our living, loving and giving. When we remember that Jesus declared that the purpose of His life was to fulfil the will of God; and that He said, "As my father hath sent me, even so send I you," our souls should be stirred to move forward in prayer that our feet may swiftly walk the path of service blazed by our precious Saviour.

Alone we cannot be victorious in the task of winning the lost world to Christ and building for His glory, but we can do all things through Christ, who is our strength, our wisdom and our guide.

United activity under God's guidance produces success in every phase of the Woman's Auxiliary work: enlistment, youth activity, study courses, inspiring programs, orphanage, and other benevolences such as superannuation and personal service in local communities. Therefore it behooves us to let nothing keep

us from working together as God may direct that His Name may be glorified and humanity blessed.

You Are Needed

*Surely some workman has builded the pillar
as well as the spire;
The cross that the painter has gilded was
fashioned in somebody's fire.
Sure men dug in the ditches, preparing a place
for the wall—
And someone has made with her stitches the
flag that flies over all.
Someone has blended the plaster and someone
has carried the stone;
Neither the man nor the master ever has
builded alone.
Making a roof from the weather, building a
house for the king,
Only by working together, man has accomplish-
ed a thing.
All have a share in the beauty; All have a
part in the plan.
Nor does it matter what duty falls to the lot
of a man?
Each has a hand in the building, no one has
builded alone—
Whether a cross he was gilding whether he
carried a stone.*

—Selected.

CHAPTER TWO

Plan of Organization

In order to move forward in the labors of our Master, it is vitally necessary that the women of our church be organized. The realization of the foregoing statement brought into existence many years ago the organization, which we know today as the Woman's Auxiliary.

Our plan of work set forth through our calendar of activity by the leaders of the Woman's National Auxiliary Convention are used by our leaders of the State to inspire the leaders in the districts to direct the women in local organizations to work as women in co-operation with our local church program that every goal for each phase of our work be met with a feeling that "we have done what we could" to glorify Christ.

National Organization

1. Territory: Same as that of the National Association of Free Will Baptists.
2. Headquarters: 3801 Richland Avenue, Nashville, Tenn.
3. Officers of this convention make recommendations to State officers through Year Book of Programs and at the annual session of the Woman's National Auxiliary Convention.
4. Relation to National Association of Free Will Baptists: An auxiliary to, not a board of the Association.
5. Annual reports are made to the National Association of Free Will Baptists.

State Organization

1. Territory: The State of North Carolina—every Free Will Baptist church with an organized woman's auxiliary, or the possibility of such an organization.
2. Officers: President, Vice-President, Secretary, Treasurer, Enlistment-Promotion Chairman, Youth Chairman, Study-course Chairman, Program Chairman, Orphanage Chairman, Benevolence Chairman and Field Worker. (See Chapter Three for duties of these officers.)
3. Executive Committee: Composed of above named officers and presidents of the district conventions of North Carolina. (Seven of whom makes a quorum.)
4. Works under supervision of WNAC and in co-operation with the State Convention of Free Will Baptists of North Carolina.
5. Meets annually for business and recommendation of work to be done in district conventions and in local organizations.
6. Sends delegate to State Convention of Free Will Baptists, and is represented at its annual session by the State Auxiliary president.
7. Sends delegate to the National Auxiliary Convention.

Local Organization

The Woman's Auxiliary is an organization of women within the Free Will Baptist church, which seeks to enlist and train women and young people to become "Laborers together with God" through diligent study of the Bible, mission, stewardship, personal evangelism and

prayer books. Enlisted and informed women will promote the cause of Christ in their local church and co-operate in the extension of His Kingdom to the ends of the earth. This organization is not one to promote selfish interests but to fulfil the Great Commission with a world wide vision of service in the Name of the Lord Jesus.

How to Organize

Every church needs an auxiliary. A realization of this need can be stimulated through a live wide-awake pastor, a local woman with a vision for the program of her church, the district or the state field worker, or any officer of either convention. After prayer and study of possibilities within the church, plans should be made for a meeting of all the women. An informed speaker, with the ability to arouse interest and inspire women to fulfil the great commission through the channels provided in the woman's auxiliary organization, should be invited to speak at this meeting.

Before an organization is set up or completed, the North Carolina Guidebook should be taught so that capable officers for each office and department of work will be chosen for the place she is to fill. The success of an auxiliary lies chiefly in choosing consecrated women for officers; but it is also an important factor to discover individual talent and place it where it can be best used, i.e.—some women cannot lead but can keep records or books. (See chapter three for necessary officers.)

Circles

When an auxiliary is large enough, the mem-

bership may be divided into circles with a chairman, secretary, treasurer and other officers as needed. This plan often stimulates interest in the enlisting of all the women in the church. Each circle should have at least one meeting a month (weekly wherever possible) and meet with a report of all its activities, with the monthly meeting of the auxiliary, made up of all the circles. Circle officers should be elected annually, by the circle. The meetings and the attendance at the circle meetings do not count in point one on the Standard of Achievement. That refers to the main auxiliary monthly meeting.

CHAPTER THREE

Duties of the Officers

Let your light so shine before men, that they may see your good works, and glorify your Father which is in heaven.—Matt. 5:16.

Through our works God is glorified and others blessed, when our lives are fully set to fulfil His will.

I. Choose Right Leaders

Any auxiliary, that succeeds in carrying out the aim, "Approved Workers" and the watchword, "Laborers together with God," must realize the importance of choosing and training its officers. Much prayer and earnest thought should be given to this matter.

1. Spirituality is the first and most important need. For it is only when one is able to put the kingdom of God first in their lives that they can be a good leader in His church. Living close to God will produce great vision moving one out into the white harvest fields of service. With vision of the needs of a lost world, and the responsibility as an officer, under the guidance of God, one is made conscious of the need of training for her place of service.

2. A wise leader will be an example as a good steward of the "manifold grace of God," thereby leading the auxiliary in sacrificial giving and serving.

3. A wise leader will plan meetings prayerfully. Meetings thus planned will produce a spiritual atmosphere that will create in the hearts of each member a greater love for God

and His kingdom work. Such meetings will have a magnetic power in making hearts loyal to the cause of Christ.

4. A wise leader presents missionary information with enthusiasm that bestirs the members to attempt great things for God with great expectance that God will crown their labors of love with success.

5. A wise leader keeps current events of local, district, state and national auxiliary work with definite goals before their group. (This information can be gleaned from WNAC, national and state Free Will Baptist publications.)

6. A wise leader makes her personal plans include time for meeting the responsibilities of her office.

II. Officers

PRESIDENT:—

A cheerful magnetic personality with the ability to lead and put across a well-balanced church program. She must not only possess the woman's auxiliary work, but it must possess her.

Duties:—

1. Presides over each meeting, keeping the business session crisp and to the point.
2. Guides all officers into filling their places commendably, urging the use of every woman on programs and committees. To work is to prove love for the cause for which you work.
3. Supervise all work done by the auxiliary with the aim of "A-1" ever kept before

the group. *Meet Every Aim on the Standard* is your motto.

4. See that all meetings are held regularly.
5. Help the secretary to get reports ready and in on time.

VICE-PRESIDENT:—

Needs all the abilities of the president.

Duties:—

1. Presides in the absence of, or at the request of the president.
2. Works with the president in fulfilling all her duties.
(Wherever desired she can serve as Enlistment Chairman instead of having another woman for the Enlistment-Promotion work.)

SECRETARY:—

Should be faithful to the task of making and keeping good records. One who has the ability to listen and write at the same time.

Duties:—

1. Attend meetings regularly.
2. Send out notices of meetings to members, to local papers and church bulletins.
3. Keep records of all proceedings at monthly meetings.
4. Keep records of all work done in all departments so that accurate monthly reports can be given. Urge the use of individual report blanks.
5. Compile and send annual report of work done from January 1st through December 31st of previous year to your district

secretary for spring session of your convention. (Your district secretary in turn totals all local reports and sends to the state secretary.)

6. Responsible for point 5 on the Standard of Achievement.

TREASURER:—

Should be a woman with some business ability, accurate with figures and records.

Duties:—

1. Keep record of all receipts and disbursements of money. Disburse money only as approved by your organization through legal procedure.
2. After conferring with the president and other officers of the auxiliary, recommend to the auxiliary a budget approved by your executive group.

This budget should include the regular support of *all* National and State work, as follows: Co-Laborer Band Fund (covers all national obligations for education, foreign and national home missions); State Missions; Superannuation (state); Orphanage (state); Anna Phillips Loan Fund; Contribution to district conventions; contribution to state convention; 30 cents per capita dues (sent to district secretary with report); Cragmont; Woman's Conference representative.

3. All money except contributions to the orphanage and your district convention contributions should be sent to your state treasurer.
4. Send per capita dues plus a contribution

for the spring session of your district convention to the district secretary.

5. Send contribution to the district secretary for the fall session of convention.
6. Keep the *budget* before the women monthly, making report of progress being made in reaching the budget.
7. Work with the study course chairman in reaching the goal of "Every auxiliary member a pledged tither."
8. Responsible for points 3 and 4 and 5 on the Standard.

ENLISTMENT-PROMOTION CHAIRMAN:—

Should be a woman with a personality that reaches out to others to bring them to Christ and His service. The woman's auxiliary should fully possess a knowledge of the blessings afforded through every department of the auxiliary work to deepen the spiritual life of its members as well as afford an opportunity to prove their love for Christ through service. The success of the auxiliary largely depends upon her enthusiasm, hence, she should be constantly on the alert to boost the auxiliary until she convinces every woman in the church and community that she is missing much unless she belongs to the auxiliary. Here's a good slogan for an enlistment campaign: "Walk more miles, smile more smiles, make more calls, use every hour 'til the sunset and evening falls."

Duties:—

1. Enlist new members. Make a prospective list from church and Sunday school

class rolls and from community acquaintances. Make special effort through a membership campaign in January. Inspire every member to work so that the auxiliary will make the required ten per cent increase, meeting point one on the standard.

2. Keep in touch with absentees, secure list from secretary after each meeting, urge the entire membership to visit them, call them and write them. Let them know you missed them.
3. Make recommendations and comments on enlistment work done by women each month.
4. Responsible for points 1 and 2 on the Standard of Achievement.

YOUTH ACTIVITY CHAIRMAN:—

Should be a wide awake woman with a winsome personality and vision, who loves, understands and is able to work with young people. She must be youthful in spirit yet filled with the Holy Spirit.

Duties:—

1. Act as chairman of Y. P. A. and Go Tell Auxiliaries. (Order literature, such as manual and program books for these from WNAC Hdq., 3801 Richland Ave., Nashville, Tenn.) You can make available supplementary materials from religious magazines and libraries of your town and community.
2. Encourage Free Will Baptist Leagues by working with them.
3. Assist young people in the choice of right colleges and universities.

4. Keep the Anna Phillips Loan Fund before the auxiliary.
5. Encourage young people, who have a desire for Bible school training to attend a Free Will Baptist school.
6. Work with the pastor and Sunday School superintendent in conducting a vacation Bible school in the summer.
7. Lead in the establishment of a library in the church.
8. Encourage study classes for the youth of the church.
9. Help someone with a stewardship declamation that you may have a contestant from your church each year.
10. Be responsible for point 10 on the Standard of Achievement.
11. Promote family worship in the homes of the church and community.
12. Keep your auxiliary ever conscious of the need to help the young people of today that you may have a stronger church tomorrow.

STUDY-COURSE CHAIRMAN:—

Should be a person, who delights in study and can show forth an animated life because of her study and knowledge of the Bible and the work of the church. She must be a good steward of all her possessions and awake to the spiritual needs of all mankind. She should realize that her department of work is the hub of the auxiliary wheel. When women know they will do. There will be no lack in the treasury for missions, orphans, youth

work, and unnumbered other things, when, as study course chairman, she has the full calendar of study as recommended in the year book of programs.

Duties:—

1. Conduct or arrange for someone to conduct the required number of study courses listed in the calendar of activity in the year book.
2. See that study courses are so interesting until they will not be considered "just required," but something that has a drawing power which will be desired by every woman in the auxiliary.
3. Keep your study course plans before the auxiliary.
4. Keep current missionary news before the group.
5. Be responsible for points 4 and 8 on the Standard of Achievement.

PROGRAM CHAIRMAN:—

Should be faithful, tactful, studious and dependable, with a far reaching vision stimulated by a varied and general knowledge of the church, especially of the woman's auxiliary program and its objectives. A winsome personality will enable her to serve with greater efficiency in the planning and preparing for the presentation of the program. She should be able to describe the current program with such fervency of spirit until the person approached about taking a part on the program says, "my, but I'd like very much to take a part" instead of,

“Can’t you get someone else, I’m so busy.”

Duties:—

1. Be responsible for preparation and presentation of the monthly programs. (Plan programs for at least six months in advance and give information about them, at least a month before time for each program, to the secretary to use in publicity.)
2. Be responsible for the programs for all special occasions, such as weeks of prayer, stewardship, orphanage or missionary day.
3. Secure renewals and new subscriptions to denominational periodicals.
4. Be responsible for points 6 and 7 on the Standard of Achievement.
5. Present information about the interesting program for the next meeting and urge the women to “tell-it-out.”

ORPHANAGE CHAIRMAN:—

The one filling this place should have as her daily motto James 1:27, “Pure religion and undefiled before God and the Father is this, to visit the fatherless and widows in their afflictions and to keep himself unspotted from the world.” She should be fully acquainted with our orphanage program and the current needs, and have a heart filled with love and understanding of children.

Duties:—

1. Keep the orphanage news and needs before the auxiliary.

2. Urge the auxiliary to undertake some special project for the orphanage.
3. Lead out in at least an annual visit to the orphanage for your women.
4. Work with the program chairman in arranging a church wide orphanage day.
5. Responsible for point 9 on Standard of Achievement.

BENEVOLENCE CHAIRMAN:—

Should be the most spiritually alert woman in the auxiliary. She should know her community and its needs or be willing to learn. She should be thoroughly informed about and interested in leading the women to meet the needs of the church and community. A Christ filled life will move to successfully reaching the lost and blessing the needy in every place.

Duties:—

1. Direct personal service activities such as:
 - A. Winning souls through personal contact and organized effort.
 - B. Supervise cottage prayer meetings.
 - C. Visiting the sick.
 - D. Giving out bundles of cheer, such as: garments, trays, fruit and food baskets.
 - E. Prepare and serve meals in bereft homes of church and community.
 - F. Distribute religious literature, such as Bibles, tracts, etc.

(Place tract boxes in bus and train stations and keep them filled with

good tracts and Free Will Baptist Literature.)

2. Keep superannuation news and needs before the auxiliary.
3. See that cards and personal gifts be sent to superannuated ministers and ministers' widows on their birthday, Christmas and special occasions. Through a special effort let those that are aged and infirm know that in Christ the auxiliary loves them.
4. Be responsible for point 9 of the Standard of Achievement.

FIELD WORKER:—

Should be able to fit into any situation with grace and ease, loving and understanding all women with their many problems. Through much prayer and study should seek to work out problems for the auxiliaries. Always remember Christ is the answer, bringing life, where the organization is dying because of lack of interest or anything. He is love where there is misunderstanding.

Duties:—

1. Attend all district conventions.
2. Organize and re-organize woman's auxiliaries.
3. Teach study courses where invited.
4. Take offerings everywhere for promotional work, to be sent by local treasurer to state treasurer. (State Field Worker.)
5. Conduct Officers Clinics in all districts of North Carolina. These are to be arranged in co-operation with district presi-

dent and field worker. (State Field Worker.)

6. Edit and mail quarterly N. C. news sheet.
(State Field Worker.)
7. Report quarterly to Free Will Baptist
paper and to state treasurer monthly.
(State Field Worker.)

CHAPTER FOUR

The Standard of Achievement Record

(Large size for monthly markings may be purchased from WNAC Hdq., 3801 Richland Ave., Nashville, Tenn.)

1. 12 meetings per year, averaging $\frac{1}{2}$ membership present
Enlistment chairman responsible
2. 10% net increase in membership during year
Enlistment chairman responsible
3. Gifts according to WNAC plan
Treasurer responsible
4. 10% increase in tithers during year
Treasurer and Study Course chairmen responsible
5. Dues and reports
Treasurer and Secretary responsible
6. Denominational periodicals
Program chairman responsible
7. Special Prayer seasons observed
Program chairman responsible
8. Study Classes
Study course chairman responsible
9. Directed benevolence activities
Orphanage and Benevolence chairmen responsible
10. Young People's Organizations sponsored
Youth chairman responsible

In order for an auxiliary to be A-1 they must have 100% or 10 points; to be B class—8

points; to be C class—6 points; and to be D class—4. President should see that chart is marked monthly or delegate this task to the vice-president. Regardless of who marks the chart, strive hard as an auxiliary to be A-1.

CHAPTER FIVE

History of Woman's Organizations in North Carolina Free Will Baptist Churches

In the beautiful little historic town of New Bern, North Carolina, in the year of 1893, a group of women in the Saint Mary's Free Will Baptist church organized "A Sewing Circle." The purpose of this band of women was to sew garments for the poor and needy. They paid no dues, but gave when necessary. This money was used to purchase material to be used in the pursuit of their aim to clothe the orphan, the widow, and needy ones. This group could have been well named "The Dorcas Society." For they designed their labors of love much in the spirit of the woman Dorcas in the early new testament church.

On October 1, 1907, fourteen years later, the women of Saint Mary's organized the Ladies Aid Society, under the leadership of Mrs. Alice E. Lupton. The officers provided for in their constitution and by-laws were a president, vice-president, secretary, and treasurer. They paid dues and took offerings, often making and selling such things as were household necessities, sometimes giving suppers, in order to reach some special goal in behalf of the church. Such a thing as tithing was neither taught, preached or practiced. All money was used for local purposes only, especially since a building program was started in the fall of 1909, when the present building was begun.

In the fall of 1908, Mrs. Lucy Daugherty,

nee Linton, having caught a vision of the great need of missionary effort, organized Home Mission Societies at Cedar Island, Davis and other places in the surrounding communities in eastern North Carolina. These organizations were to arouse interest in Home Mission work, such as: evangelism, church extension, and Christian education. All money accrued through dues and free will offerings were used for these purposes and not for local interests.

Many churches maintained both organizations and the Woman's work grew in a very gratifying manner.

In October 1909, at Rock of Zion church in Pamlico County, N. C., during a session of the Eastern Conferences of Free Will Baptists, the first Woman's Convention was organized. Mrs. Lucy Daugherty was the first president of this organization, which was made up of all the Ladies Aid and Home Missionary societies and the Sunday schools and the Little Workers Leagues (this was organized by Mrs. Daugherty about the same time as the Home Mission Societies were organized for the young people from birth to twelve years of age) in the eastern district.

A few years later the Mission and Ladies Aid Society merged and became one organization. This did not take interest from Home Missions, but increased activities were very noticeable from the beginning and women launched out in a greater way in the Lord's service.

The fall of 1918 saw the organization of a Ladies Aid Convention in the Central Conference district, while the Western followed

soon afterward. The Cape Fear, Pee Dee, Albemarle, Piedmont and the French Broad districts are now organized. This makes a total of eight district conventions in the state of North Carolina.

During the early years, the women helped to send young ministers to the Theological Seminary at Ayden, sent preachers out to new fields, and to run down churches, assisted in church extension work and contributed to the teaching and training of young people in Christian service.

In May 1927, a group of women organized what is now known as the N. C. State Auxiliary Convention at the First Free Will Baptist Church in Goldsboro, N. C. Rev. J. C. Griffin was pastor of this church at the time. Officers elected were Mrs. Alice E. Lupton, New Bern, N. C., president, and Mrs. L. R. Tripp, Ayden, N. C., secretary.

In May 1928 session at Eureka College, Ayden, N. C., the president encouraged the departmental work under Mission Director, Christian Education Director, Retired Ministers Director, Orphanage Director, Stewardship Director, and Youth Training Director. This plan has been enlarged upon and now the department heads are chairmen instead of directors.

In the early 1930's our women began to wake up to the fact of the gospel of "Go Ye" and to wake up was to act, so there was set in motion plans to co-operate in the best possible way, with our great state convention of Free Will Baptist churches, in their effort to reach out into other lands with the gospel of the Lord Jesus Christ. We are still standing by

and doing a good work in the foreign mission interests.

One of the outstanding accomplishments of the past years in the N. C. State Auxiliary Convention was the establishment of the "Anna Phillips Loan Fund." The history of this fund is found in the chapter following this one.

Not only has North Carolina been outstanding in leading out in the local, district and state woman's organization during this last century, but it was in our state that the Woman's National Auxiliary Convention had its birth at Black Jack Church, Pitt County, in June 1935. Again one of our own state leaders was honored as the first National Auxiliary Convention president, Mrs. Alice E. Lupton. Since the beginning of the National organization, it has been the desire of the women of North Carolina to make the motto of our organization a reality, "Laborers together with God."

CHAPTER SIX

History of Anna Phillips Loan Fund

The Anna Phillips Loan Fund was a vision of Mrs. Katie Sawyer Jackson, and began operation in the year 1938, the first loan from the fund being made in December of this year to Franklin Spencer, son of the Rev. R. B. Spencer. Mrs. Georgie Frost Barnes was a valuable aid to Mrs. Jackson in preparing the first constitution and by-laws of this fund, and in presenting the project to district conventions.

The fund was named in memory of Mrs. Anna Phillips, who for many years aided students attending the old Free Will Baptist Seminary in Ayden, in many ways, such as gifts of money, food and clothing. The Loan Fund seeks to carry on this noble work in an ever increasing manner through loans to worthy young people seeking an education for some useful vocation in life. The first contribution to the fund was made during a district union meeting in Mrs. Phillip's home church in Ayden.

Since the first loan was made to Franklin Spencer (who has been a constant and faithful friend to the fund down through the years, having made two large contributions to the fund since repaying his loan), twenty-eight other worthy young people have been helped by loans. Many of these have been students for the ministry and Christian young men and women preparing for missionary or other forms of Christian service. It speaks well for these young people that loans in almost every case

have been promptly and faithfully repaid, so that others might receive aid. Thus the fund becomes an endless chain of blessing to our young people, and to our church.

The Anna Phillips Loan Fund has assets at present exceeding \$7,000.00. With the ever increasing interest in Christian education upon the part of our young people, and the need for more and more trained workers, much more could be effectively used. The State Auxiliary Convention is most grateful for that which we have to use for the Lord.

All money for this fund should be sent to the N. C. Auxiliary Convention treasurer. To give to the fund is a fine way to invest in the lives of worthy young people, and at the same time help guarantee a more glorious future for the Free Will Baptist Church.

Rules Governing Anna Phillips Loan Fund as Set Up May 12, 1949

1. This fund shall be in charge of a Committee known as Anna Phillips Loan Fund Committee, i.e., This Committee shall be composed of Youth Chairman of North Carolina State Woman's Auxiliary Convention as Chairman, President of said Convention and Treasurer of Anna Phillips Loan Fund.

2. All applications for loans shall be made to the chairman of the Anna Phillips Loan Fund, which then shall be submitted to each of the Committee for approval or rejection.

3. Amount of individual loans shall be determined by Loan Fund Committee. The Committee shall at all times encourage the applicants to keep his or her indebtedness to

the minimum. If too great an obligation is assumed, it becomes a handicap to happiness and progress, and the aim of the fund is defeated.

4. All applications for loans shall be made on standard Anna Phillips Loan Fund application blanks submitted with four recommendations as follows: Pastor or church clerk, Auxiliary President, local business man, and principal of school last attended.

5. The Anna Phillips Loan Fund note, copy of which may be obtained from the Chairman of Loan Fund Committee, shall be executed with the endorsement of a property owner. Note shall be renewed each year.

6. After borrower leaves school, he or she shall pay interest on the loan at 3%. Full payment of the loan must be made within two (2) years after the time of leaving school. Failing to do this, the borrower agrees to pay interest at 6% from the date note was drawn.

7. The Treasurer of the Anna Phillips Loan Fund of the North Carolina Woman's Auxiliary Convention of the Free Will Baptist Church, shall hold all monies of this fund, and shall issue checks only as instructed by the Loan Fund Chairman, and after receiving the note of the borrower, correctly signed and adequately endorsed. The Treasurer of said Loan Fund shall be sufficiently bonded to cover all funds on hand.

8. The Treasurer shall hold all notes and collect on these as they fall due.

ELIGIBILITY

9. All applicants for loans must have completed a standard high school course.

10. All applicants are eligible for funds who are worthy Christian characters, within our denomination, and residing within the State of North Carolina.

11. Any worthy boy or girl graduating from high school while at our Orphanage who desires to continue their education in some college, with a recommendation from the Superintendent, or Orphanage Board, be allowed to borrow from the Anna Phillips Loan Fund, on their personal note, with no co-signers. Should any boy or girl fail to replace the funds borrowed, that the State Auxiliary Convention, through its various branches, shall re-imburse the Anna Phillips Loan Fund Treasury. (This was adopted at regular session of North Carolina State Woman's Convention at Pleasant Grove Church, Pikeville, N. C., May 20, 1942.)

CHAPTER SEVEN

Constitution and By-Laws Of the North Carolina Woman's Auxiliary Convention

ARTICLE 1. This organization shall be known as the Woman's State Auxiliary Convention.

ARTICLE 2. The object of this convention shall be to bring the women of convention districts together for the purpose of transacting business pertaining to the promotion of the work in general.

ARTICLE 3. This convention shall be composed of the officers of the convention, together with district presidents, and delegates from each district convention, and delegates from local auxiliaries; one delegate for each twenty-five members or major fraction thereof.

ARTICLE 4. The officers of this convention shall be president, vice-president, recording secretary, field worker, treasurer, enlistment-promotion chairman, youth chairman, study-course chairman, program chairman, orphanage chairman, and benevolence chairman.

By-Laws

ARTICLE 1. The president shall preside over all meetings, appoint such committees as may be needed, call the executive committee together when necessary and perform such duties as usually devolve upon such an officer.

ARTICLE 2. The vice-president shall preside in the absence of the president and otherwise assist her in the oversight of the general work. Each chairman shall devise ways and means of

promoting her respective department of work through the State Convention.

ARTICLE 3. The recording secretary shall keep an accurate record of all proceedings of the convention and the executive committee, take care of all papers of value and turn same over to her successor in office.

ARTICLE 4. The field worker shall have charge of the plan of work and keep State and National plan of work before the women of our state.

ARTICLE 5. The duty of the executive committee is to maintain an oversight of the work at large, have authority to call extra sessions of the convention, when deemed necessary, and act for the convention, same to be subject to the will of the convention at its regular meeting.

ARTICLE 6. The treasurer shall have charge of all funds belonging to this convention and shall pay out same as authorized by the convention. All money shall be placed in some reliable bank and paid out by check. The treasurer shall make quarterly reports through our state church paper.

ARTICLE 7. Each local auxiliary and district auxiliary convention shall be required to send its proportionate part of money prescribed by the state convention for its work.

ARTICLE 8. All officers of this convention shall serve for a term of two years and shall be elected by a majority vote of delegates and members composing the convention at time of election.

ARTICLE 9. This constitution and by-laws may be amended by a two-thirds vote of all

members in regular session of the State Auxiliary Convention and amendment be presented during morning session and acted on during afternoon session after having been read twice to the body.

Prepared by amendment committee:—Mrs. Alice E. Lupton, Mrs. J. C. Griffin and Mrs. James E. Evans. Adopted in regular session of State Auxiliary Convention May 1951 at the Bridgeton, N. C., church.

CHAPTER EIGHT

Questions

1. *What is required to be an active member?*

Must attend 4 monthly auxiliary meetings per year (this does not mean circle).

Give as much as possible of time, and talent to make the auxiliary a success.

Enter into every phase of its labors of love with joy.

Make regular contributions in support of the auxiliary program.

Pay 30 cents per capita dues per year.

2. *What is the official name of our woman's organization and why?*

The name is Woman's Auxiliary, because the success of this organization depends upon each woman, as an individual, feeling that it is her personal responsibility and not a group responsibility. Groups can never succeed unless each person does her best to glorify Christ through every department of the work.

3. *Do Chairmen make reports?*

No. All reports are made by secretary. Chairmen make recommendations in keeping with her department of work. Keeps every one alerted to their personal responsibility.

4. *To whom is money for Anna Phillips Loan Fund sent?*

To the treasurer of the State Auxiliary Convention.

CHAPTER NINE

Officer's Installation Service Preparation

On a table in the front of the room, place a large open Bible. (By placing a hymn book under top of the Bible you can elevate it.) Place a large white candle so that glow from it will fall on the Bible and at the same time provide light for the installing officer. Provide about 15 yards of either white or the state colors of ribbon (they are red, white and blue). Each end of the ribbon is to be tied to the large candle; and at about one yard intervals tie smaller candles (one for each officer). These candles are to be placed on the table unlighted around the large candle. Be sure to place them so that the ribbon will not tangle and when the candles are taken up by the officers they will form a circle. Make white paper circles or squares with hole in center for each candle, so that candle will not drip on person holding it. Write name of each officer on her candle holder and be sure to have them stand in an arrangement so that they can gracefully move forward to table at the time asked to and take candle.

Installation

The installing officer will stand at back of table. Upon taking her position, she will light the large candle (other lights in building may be turned off—provided the pianist has one that she can use at the time she is to play for the number the officers sing in the close of installation). After lighting the candle, she

will then read a brief but suitable Bible lesson from her Bible, which she holds during the ceremony (suggested passage is I Cor. 3:9-18).

After the reading, let the installing officer say something like this to the group of officers:—My friends, you have been chosen by the members of your auxiliary to places of special trust and opportunity in the work of the Lord for the incoming year. This act on their part expresses their confidence in you and your ability to help them to achieve great things for God this year. Your acceptance of your offices is your pledge to do your best. You are now to be installed in your offices in a manner designed to impress upon you, and upon all of us, the spirit of laboring together with God. Alone you may fail, but with God and this group of loyal women, you will succeed, if you dedicate yourself to the tasks assigned to you.

(One by one the installing officer calls forward the officers beginning with the President, Secretary, Treasurer, and Chairmen. After receiving their charge they will stand on sides of table in like manner:—next to left side of table president, vice-president, secretary, treasurer, and enlistment chairman; about ten steps from table on right side they will form line with youth chairman at end, study course chairman next, program chairman next, orphanage chairman next and benevolence chairman next to right side of table. Thus at time designated they can enclose the table as they circle around to receive and light candle.)

TO THE PRESIDENT: Mrs. _____, you have been chosen to serve as president of your

auxiliary for the year 19..... . You should feel honored to have this title bestowed upon you, but remember that with every honor goes responsibility. It will be your duty to direct the work of the Auxiliary; preside over all the general meetings of the same, except when you shall see fit to call upon the vice-president for this service. You are to sustain and encourage all the members of the Auxiliary by your daily prayers and Godly counsel, and to be an example to them in devout Christian living. I call your attention to Esther as a fine Bible example for you. Even as Esther stood between her people and danger, so may you ever guard your organization and speak up for its work in the councils of the Church. You must be a bold leader for them, realizing that even as Esther came into the kingdom for a great and noble service, so have you been placed in the office of president of your Auxiliary for service to your God and your Church.

VICE-PRESIDENT:—To you, Mrs. _____, as vise-president goes an equal responsibility with the president to live, to give and to serve that your Auxiliary may have the most successful year in its history. Mutual love and understanding in the spirit of the Lord Jesus will make you and the president a team that cannot easily be conquered by discouragement, fear or any of the tactics of Satan. A Bible character, which you would do well to emulate is Priscilla. It was because of her faithfulness together with her husband as co-workers with Paul that her name stands out on the pages of the Bible. Somehow, I think that no problem

baffled them for they were together with God. May these words inspire you to do likewise.

SECRETARY: Mrs. _____, you are given the task of keeping records. Perhaps you will feel before this year passes that you are not appreciated, but remember that as you pen the records of the activities of this organization that you are making history that cannot be erased. May you remember the promise in God's word that the reward is to the faithful. Remember also, that the Word of God, the Bible, handed down to us contains many important records that challenge us to follow in them. For your Bible character I would point you to Saint Luke, in the first verse of the first chapter of Acts. He refers to his former book, which is a record of all that Jesus began both to do and teach. His works of writing stir our hearts and give us greater determination to follow in the footsteps of Christ. May the Holy Spirit lead you to keep such records this year that those who come in the after years may read them and be challenged to do greater works in His Name.

TREASURER: A responsible task is being assigned you, Mrs. _____, as treasurer. Not only are you to receive and disburse money at the will of the auxiliary, but you are responsible for leading them into a plan whereby they can better support every phase of the work of our church. As a Bible character, I urge you to often refer to the widow, whom Christ commended so highly, when she gave *all* her living. Surely, as redeemed women review the love manifest through her gift, they will know that it is required of them that

they give, and give. May you seek to lead every woman to become a tither this year.

ENLISTMENT CHAIRMAN: Mrs. _____, you have been chosen to serve in a most important place, as enlistment-promotion chairman. As Christ spoke to His disciples and said, "Lift up your eyes and look on the fields, for they are white already to harvest," so I say to you, lift up your eyes first to God for guidance and then upon the rich field of your church and community and see the many women, who are not enlisted in the organization, which gives women the opportunity to study, to serve and to give sacrificially. They need the Auxiliary and it needs them. May you let nothing hinder you in making every effort to lead out in interesting and enlisting every woman. For your Bible example, I would point you to the woman, who met Jesus at the well. After she became acquainted with Him and knew His power, she went with much zeal and brought all the people of her village to Him. As you have known Christ through the channel of laboring together with Him, may you be so inspired until you will renew your vows to God and give yourself sacrificially to winning others to Him and the auxiliary.

YOUTH ACTIVITY CHAIRMAN: Unto you, Mrs. _____, as Youth Chairman, is given a most sacred trust to work with the young people of your church. Young people will be to their church and the cause of Christ all that the older Christians lead them to be. May your life be one that will be so filled with the spirit of Christ until His beauty will reach out and win them to Him and lead them into

following in the footsteps of Christ. One of the ways that you can work with the young people is through your Free Will Baptist League. Make this a special object of prayer and effort that young people may be trained to be active leaders in the church of tomorrow. Then there is the YPA and Go Tell Auxiliaries, which you can lead out in that your auxiliary of tomorrow may be a more efficient one. Another task is to see that your church has a Daily Vacation Bible school in co-operation with your Sunday School and pastor. It is also your responsibility to work to see that your church has a library that the young people read right literature instead of trashy literature. Don't forget to get an "Anna Phillips Loan Fund Poster" and work with the treasurer in seeing that your auxiliary fills at least one poster this year. I wish that the voices of all the young people that have been blessed through the use of this loan fund could speak into your heart the thanksgiving they feel for this worthy cause. Since they cannot speak I will say do your best for this cause—God will richly reward you. As your Bible characters, you would do well to look at Lois and Eunice, the grandmother and mother of young Timothy. Surely they will challenge you to lead your women into a greater realization of our obligations to our youth in the light of the need of tomorrow.

STUDY COURSE CHAIRMAN: Mrs. _____, a place of wonderful opportunity is being given you, as study course chairman. The women of your church are potentially great servants. May you realize this as you lead them to study how each one can fill the place God has for them in the pattern of our church

program through the channels of personal soul winning, deeper prayer life, sending the gospel unto the uttermost parts of the earth and becoming better stewards. For your Bible character to inspire you to lead the women into greater diligence in study, I would ask you to look at Mary, who sat at the feet of Jesus to learn of Him and to hear Him say, "she hath chosen the better part." His approval upon learning should inspire you to labor most earnestly. No place in the auxiliary offers greater reward; for if your women can be stimulated in an extensive study program, they will leave nothing undone that they can know and feel is God's will for them in His service. Remember if women know they will act.

PROGRAM CHAIRMAN: An assignment of vast importance is given you, Mrs. _____, as program chairman. For the Auxiliary with a wide awake program chairman will be able to launch out into great exploits in the lives of the women of the church. If you would be able to lead your women into an interesting presentation of the programs from month to month and on special occasions, you must be acquainted first with the Lord Jesus, as your Saviour and then let His spirit guide you to study your programs and devise ways and means of the most interesting way to present them. As your Bible character, I would ask you to look at Phoebe, whom Paul commended to the Romans, because she had a program of much value to present to them. May you seek to always have a program that will meet the approval of God.

ORPHANAGE CHAIRMAN: Mrs. _____.

your co-laborers have chosen you to fill a place that should be coveted by every mother in your organization, as orphanage chairman. Nothing of a human nature touches the heart like the thought of an orphan, but only where Christ is known do people love and care for the orphan, hence, you should count it a privilege to lead your women into a more extensive orphanage program that we might honor Christ by serving humanity. I would urge you to look at the Bible character, Dorcas, who loved and cared for the orphans and widows. May her life challenge you to do likewise.

BENEVOLENCE CHAIRMAN: Unto you, Mrs. _____, as benevoelnce chairman, is given a rare privilege to follow in the steps of Christ. For He said, "I came not to be ministered unto but to minister." You can lead your women to render a rich service in the name of Christ as you urge them to visit the sick, care for the needy, remember the shut-in, lead out in cottage prayer meetings in any home; but especially in the homes of the unsaved. Remember also the aged ministers and widows of ministers. There is an important way in which you can lead your women in an all out effort to win the lost to Christ; that is to give out tracts and Christian literature. For your Bible examples, I would hold up the three women, who are referred to in the gospel of Luke, as those who ministered unto Christ of their substance. Inasmuch as you lead women to minister in the Name of Christ to others, you lead them to minister to Him. May you grasp every opportunity to

serve in your community and church this year.

To ALL: The small candles you see on this table have your names on them. They represent your life and talent, which as you each take one you signify to this group of people and to God that you hereby dedicate yourselves to God for the tasks that have been assigned to you. You will light your candle by the large candle, which is symbolic of the Holy Spirit, which God freely gives to you to guide you in the pathway of service. You will note that these candles are tied together with ribbon signifying the spirit of love that will bind you to God and each other. Thus will you fulfil His will in laboring together with Him. Will you now please gather around the table and receive your candle thereby pledging your best with a prayer upon your hearts that His light will shine through you.

(After each officer has received their charge and candle, then form the circle, ask them to sing "A Charge to Keep I Have." Prepare typewritten words that can be read by candle light for their use. After the song, have the officers to kneel and the pastor will step forward and pray a prayer of blessing not only upon the officers but upon all the women, who work with them.)

